



DBA: Holiday Resort Guam/Alupang Beach Tower/Garden Villa/Mai'Ana Airport Plaza
871 Pale San Vitores Road Tamuning, Guam 96911
Tel: (671) 645-3231 Fax: (671) 646-0938

Employment Application

Date of Application: _____ Email: _____

Name (Print) _____	Social Security # _____
Position (s) applied for _____	Telephone # (s) _____
Mailing Address _____	

Are you available to work Full-time Part-time Temporary Casual

Are you currently employed? Yes No

Did we previously employ you? Yes No If yes, state when & final position _____

Are you at least eighteen (18) years old? Yes No

Have you ever been convicted of a Felony within the last seven (7) years? If yes, please explain
Conviction will not necessary disqualify an application from employment.

Have you ever been dismissed or forced to resign from any employment? Yes No
If yes, please explain _____

Do you have any friends/relatives who work for our company?
If yes, who and where do they work? _____

How did you hear about our job opening (s)? _____
If employment is offered, can you submit proof of your eligibility to work in the U.S.A? Yes No

If your application is considered favorably, on what date will you be available to start? _____

JMSH L.L.C. is an Equal Opportunity Employer/AAP

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of non-job related medical condition of disability, or any other legally protected status. Please advise us if any accommodation is needed to participate in the application process.

Work Experience (Start with your current to last job. Include any job-related military service assignments and volunteer activities. You may exclude any organizations that may indicate your race, color, religion, gender, national origin, disabilities or other protected status).

1. Organization _____	From ____/____/____ To ____/____/____
Address _____	Start pay _____ Last Pay _____
_____	Job Title(s) _____
Telephone Number (s) _____	Work Performed _____
Name of Supervisor _____	Reason for Leaving _____
2. Organization _____	From ____/____/____ To ____/____/____
Address _____	Start pay _____ Last Pay _____
_____	Job Title(s) _____
Telephone Number (s) _____	Work Performed _____
Name of Supervisor _____	Reason for Leaving _____
3. Organization _____	From ____/____/____ To ____/____/____
Address _____	Start pay _____ Last Pay _____
_____	Job Title(s) _____
Telephone Number (s) _____	Work Performed _____
Name of Supervisor _____	Reason for Leaving _____
4. Organization _____	From ____/____/____ To ____/____/____
Address _____	Start pay _____ Last Pay _____
_____	Job Title _____
Telephone Number (s) _____	Work Performed _____
Name of Supervisor _____	Reason for Leaving _____

If you need additional space, please continue on a separate sheet of paper.

Education (Please indicate education or training which you believe qualifies you for the position you are seeking).

High School:	Number of years completed (circle one)	1	2	3	4
Diplomas [] Yes [] No	GED [] Yes [] No				
School (s) _____	City/State: _____				
College and/or Vocational School:	Numbers of years completed (circle one)	1	2	3	4
School (s): _____	City/State: _____				
Major: _____	Degree or Earned: _____				
Other Training or Degree (s): _____					
School (s): _____	City/State: _____				
Course (s): _____	Degree or Certificate Earned: _____				

Special Skills or Training

Computer (s): _____ Type of Software (s): _____

Trade or Apprentice Training(s): _____

Language Abilities (Please tell us about the language (s) you speak, read and/or write. Noting Excellent, Good, and Fair).

Language (s): _____ Spoken: _____ Read: _____ Write: _____

References

Give the name, address, and telephone number of three references that are not related to you and are not previous employers.

- 1. _____
- 2. _____
- 3. _____

Applicant’s Acknowledgement

I certify that the information I have provided on this application form is true and complete to the best of my knowledge. I authorize investigation of all information contained in this application for employment that may be necessary in making any employment decision.

I acknowledge that employment with JMSH L.L.C. is of an “At Will” nature. I understand that I may resign at any time without giving notice or reason and JMSH L.L.C. may release me at any time without giving me notice or reason. I further understand that this “At Will” employment relationship may not be changed except unless specifically authorized in writing by the principal executive of JMSH L.L.C.

I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, that if hired, I will be required to abide by all policies, rules and regulations of JMSH L.L.C.

Signature of Applicant: _____ Date: _____

Authorization & Release of Liability

I authorize JMSH L.L.C. to make an investigation of my personal, educational, and financial or employment history and authorize any former employer and any other person, firm, corporation, institution or government agency to provide JMSH L.L.C. any information they may have about me. In consideration of JMSH L.L.C. review of my application for employment, I release JMSH L.L.C and all providers of information from any liability as a result of furnishing or receiving this information.

Signature of Applicant: _____ Date: _____

For Personnel Department Use Only

Screening Date: _____ Arrange Interview? [] Yes [] No Date: _____ Time: _____

Remarks: _____

Job Title: _____ Rate: Hourly Salary _____

Status: _____ Date: _____ Date authorized to start work: _____

Approved: _____ Date: _____