

## Conferences at The Savaiian Hotel

Indoor Airconditioned Conference room, furniture is included in price.  
 Suitable for up to 100 persons theatre styled seating (main board table facing rows of public seating like at the movies)

½ day charge is **\$450** including tea and coffee, jugs of ice water, for up to 50 participants\*.

Whole day (> 5 hours ) is **\$550** including tea and coffee, jugs of ice water, for up to 50Participants\*.

If hiring for >1 day, the full day rate is discounted by 10% (ie is \$500)

*\*For conferences of >50 persons, no tea/coffee or water is included but can be added for an extra charge.*

-tea/coffee to be available = \$1.00 per person

-jugs icewater/foam cups= \$1.00 per person

-bottled water is \$2.50 per 500ml bottle.

Use of a PA system for large workshops will incur an additional \$80 to above costs.

Bottled Water is additional \$2.50 per bottle.

Fresh squeezed lemon Juice can be made available for an additional \$1 per head

### Morning/afternoon tea catering

\$5 per person= Fruit platter plus 1 choice of –assorted sandwiches or Panipopos or Kokorice

\$7.50 per person = Fruit platter/ Assorted sandwich platter/biscuits

Or Fruit platter & chocolate cake /biscuits

\$10 per person= Fruit platter/assorted sandwich/ panipopo/chocolate cake

\$10 per person= Fruit platter/assorted deep fried seafood & spring rolls/panipopos

\$10 per person = Fruit platter/kokorice/sandwich

Unfortunately we are unable to hire just our venue out, nor allow external caterers nor external beverages apart from a limited number of wines/champagnes for table tops.

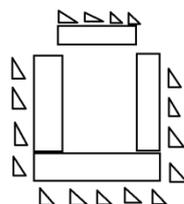
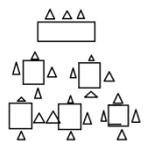
### What we need from you to confirm your conference

1. Date of conference
2. ½ day or Full day hire?
3. Start and End time
4. Seating arrangements-

a. theatre styled rows with a main table →

b. Groups of chairs around tables for interactive workshop with a main table →

c. Board style U shaped rows of tables with chairs all facing each other →



5. Do you require catering?
6. What options for choices would you like for catering?
7. What time would you like this catering to be ready by  
? \_\_\_\_\_ morning/afternoon tea \_\_\_\_\_ LUNCH \_\_\_\_\_
8. Do you require bottled water? If so how many bottles  
should be made available? \_\_\_\_\_
9. Would you like there to be an open tab on the bar ?  
what choices would you like included in a bar tab- ie  
soda/water/juice/alcohol...
10. If you want a limit on the tab please specify  
amount - \_\_\_\_\_

Please note we also have a heavier catering menu.

We have a buffet menu available upon request. And a fixed portion  
takeaway plate menu is as follows

**\$15 per plate for 2 choice mains and 2 choice sides**

**\$20 per plate for 3 choice mains and 2 choice sides**

**(please note price is based on a minimum of 20 plates. ))**

Choices for mains are-

Beef/chicken or Fish chow mein

Egg fu yong

Baked BBQ chicken

Deep friend sausage or fish or chicken

Sweet n sour chicken

Chop suey chicken

Chicken curry

Sides

Rice

Salad

Saka